



INFORMATION TO APPLICANTS

Status of Community Colleges

Community Colleges New Zealand is a charitable, limited liability company, recognised by the IRD and registered with the Charities Service of Internal Affairs. Community Colleges New Zealand is registered by the New Zealand Qualifications Authority as a private training establishment, has Category One status from our most recent EER in March 2016 and holds Ministry of Social Development Social Service Accreditation at Level 3.

Community Colleges New Zealand has six delivery sites in the South Island and a Service Centre based in North Canterbury. We hold agreements to deliver services with the Tertiary Education Commission and Work and Income, including training, mentoring and job seeking programmes. Each College has a different mix of activity.

Community Colleges New Zealand, through the Director, Chief Executive, Managers Forums and Service Centre develops, implements and monitors policies and procedures that are common to all sites ensuring consistency is maintained and best practice is shared.

Our Vision

Leaders in learning

Our Mission

To provide an environment of excellence to achieve the highest potential and success for all learners and clients

Our Values



Charitable Purposes

Extract from the Constitution of Community Colleges New Zealand (adopted 30 May 2005, approved by IRD 14 September 2005)

Clause 4, Purpose of Company: The purpose for which the Company is established is to apply and utilise the assets and investments of the Company in furtherance of the exclusively charitable objects of the Company (as approved and recognised by the Inland Revenue Department) which include without limitation the following objects:

1. to provide a learning environment that is student focused, values based, offering students positive motivation for success in terms of learning, employment and citizenship,
2. to provide learning opportunities to meet local community and industry needs, that reflect the Special Character, philosophies and values set out in the Company Charter,
3. to provide greater participation in tertiary education for those who have underachieved in the secondary school system, are unemployed, are returning to the work force, have no or low qualifications, with disabilities or have other barriers to learning,
4. to contribute to the reduction or elimination of individual dependency cycles through the provision of appropriate and effective tertiary education and training,
5. to promote a healthy lifestyle for students, staff and the wider community through the maintenance of an appropriate College environment and its training programmes,
6. to provide leadership in tertiary education and related community areas or activities,
7. to provide positive advocacy for our student group within their communities, local industry and with other stakeholders,
8. to act collaboratively with stakeholders in a responsible, ethical and transparent manner, in accordance with the principles and procedures embodied in the Company Charter and Quality Management System.

Community Colleges NZ Organisational Structure

Community College Governance

The Director, working through the Chief Executive, sets policy, ensures the College is operating to its charitable purposes and approves key documents and major expenditure.

Community Colleges New Zealand Ltd

A central Service Centre provides support to the Colleges. This comprises academic, management, staffing and systems support, accounting and payroll, compliance and quality management functions.

College Locations

Community College Nelson	Nelson
Community College Marlborough	Blenheim
Community College North Canterbury	Rangiora
Community College South Canterbury	Timaru
Community College Dunedin	Dunedin
Community College Southland	Invercargill

Key goals of College Managers

Each College has a Manager who oversees the day to day operation of the College and whose work is overseen by the Chief Executive.

The key goals of College Manager:

1. The College is well lead, is positive and highly regarded
2. Staff are highly skilled and motivated
3. Learners experience success at the College and have a pathway for their future
4. Clients receive outstanding service and have a pathway for their future
5. College values and systems and accurately applied
6. Contracted and internal targets are met or exceeded

Community College Southland: a snapshot

The College is situated in the centre of Invercargill in the Menzies Building, just off Wachner Place.

For 2019 we hold contracts for:

- Youth Guarantee “Free fees”, a targeted training fund for school leavers
 - This comprises 50 students in hospitality, sport, hairdressing and foundation skills
 - Our programmes are based on Unit Standards from the NZQA National Qualifications Framework
 - Qualifications offered are New Zealand Certificates in Foundation Skills Levels 1 and 2, Hospitality Level 2, Hairdressing Level 3, NCEA Levels 1, 2 and 3

- Youth Service, a youth mentoring programme contracted through Work and Income
 - For 16 to 19 year olds on particular benefit types or identified as at risk
 - Support clients into education and employment
 - Support young beneficiaries with budgeting, parenting and independence
 - Currently around 300 clients in Youth Service Southland

- Training for Work
 - For Work and Income job seeker clients
 - Improving employment skills
 - Matching with suitable employers and placing clients into employment
 - Follow through and support post-placement

The College currently has 19 staff, being five tutors, nine youth advisors and five support staff.